## TRANSFORMATIONAL COLLABORATIVE OUTCOMES MANAGEMENT (TCOM)



Is it time for you to re-certify in TCOM?

When it is time to re-certify, you will receive an email from the Praed Foundation stating your re-certification is due in 60 days.

When you receive that email, please follow these steps:

- Go to <a href="www.canstraining.com">www.canstraining.com</a> and log into your account.
- Once logged in, select the "My Courses" tab near the top of the page.
- Under the "My Courses" tab, select either the CANS-SB or the ANSA-SB
- After selecting the CANS-SB or the ANSA-SB, you will be directed to the page of resources for passing the exam.
- Scroll to the bottom of the page. The last two selections are the Practice Tests and Final Exam.
- Select "Final Exam" and then select the green "Start Final Exam" button to start the assessment. Remember, you have a 2 hour limit that starts once you begin the assessment.
- Please be sure to do this within the 60 day window to avoid a lapse in TCOM certification

If you need assistance, please call (800) 722-9866 or email <a href="mailto:training@dbh.sbcounty.gov">training@dbh.sbcounty.gov</a>

